Nanaimo Navy League

Meeting Minutes

Date	Nov 18, 2026	**Called to order**	1835
Location	Nacy League Cadet Hall	**Chair**	Dez Mudryk
Minutes by	Dana Swarts	**Meeting type**	Business Meeting

Attendance

Present	Name	Role	Present	Name	Role
☒	Dez Mudryk	President	☒	Melissa Boucher	Director at Large
☒	Charlotte Davies	Grants and Special Projects	☒	Natalie Lambert	Director at Large
☒	Alicia Clemance	Co-Treasurer	☒	Darrell Dudley	Cadet Building Society Liaison
☒	Cindy Chen	Co-Treasurer	☒	Louise Gilfoy	Director, Golf Tournament Lead
☒	Trevlyn Baerg	Navy League Liaison	☒	Scot Rounding	Past President, Director
☒	Joseph Kong	Sea Cadet Liaison	☐	Chris Weinrauch	Director Sea Training
☒	Don Hurd	Alumni Society Liaison	☒	Kyla Danley	Possible Marketing/Director
☒	Dana Swarts	Secretary; Screening Director	☒	Casey Field	
☒	Nicole Ginter	Director, Recycling Program	☒	Stefan Jaeger	
☐	Darlene Davis	Director (Advisory)	☒	Danielle Daigneault	

Add names

Call to Order

The chair called the meeting to order and welcomed those present, including Kyla Danley, who was introduced as a new volunteer with marketing, sales and event experience.

Additions and Adoption of the Agenda

Additions to the agenda

- Discussion of the proposed three-day Vancouver Island Division (VID) AGM and gala was added to new business.

Adopt the agenda

Moved by: Alicia Seconded by: Scot

Review of previous minutes

Previous Meeting Minutes ☒ Approved as presented ☐ Approved with amendments

- Previous minutes had been circulated by email but had not yet been posted to the website. Website access was requested so that the secretary could post minutes directly.
- It was clarified that committee meetings are informal working meetings, distinct from formal business meetings. The preceding informal meeting should not be described as an executive business meeting.

Treasurer's Report

The following balances were reported:

Account / Investment	Balance
Operating account	$65,098.43
Gaming account	$6,521.00
Savings account	$40,401.23
Existing two-year GIC	$12,863.49

- The savings balance included proceeds from a matured GIC.
- Rent had been paid through December.
- Changes to bank signing authorities has been initiated.
- A missing second-authorization requirement on the gaming account had been corrected.
- No significant, impending bills were reported.

Motion to approve Treasurer's Report:
Moved by: Don Seconded by: Scot

Chair Reports

Boats - Scot

The search for a suitable boat continues. A Zodiac Hurricane inspected by the branch was ruled out after its hull was found to date from 1988 rather than the advertised 2005. Potential tube/seam replacement costs were a concern.

Clarification is required on Navy League inspection requirements for insured boats, including the two whalers and any future purchase. Members discussed the distinction between a survey and an inspection by a qualified surveyor.

Funds set aside for the boat remain restricted; no immediate spending deadline was identified.

Grants

The gaming grant application deadline was confirmed as November 30, 2026. Members offered to review the previous application and assist with updated information. Required material includes current financial figures and cadet reporting information. The application should be prepared in advance, using the previous submission where appropriate.
The Branch has previously restricted $35,000 of the budget for for boats purchase and repairs of fleet, determined by boats committee (restricted funds for purchase, maintenance, and modifications) at June 2026 meeting.

Recycling – Natalie

We have received $1658.40 from Junction Bottle Depot from the last bottle drop.

The next big bottle Drive is Feb 20, 2027. Natalie has informed the Bottle depot for this day.

Discussion regarding future volunteer requests reaching parents from both corps. Requests for branch fundraising assistance must clearly come from the branch, rather than being presented as requests from the Sea Cadet corps. Consent and registration-information sharing must be respected.

Alumni Society – Don
Fundraising proposal selling fishing lures is in progress.

Society support and funding of summer sail training courses for cades at Nanaimo Yacht Club was successful. Planning to repeat this in 2027.

Cadet Building Society - Darrell
Darrell had no news for the Society, but had information from the recent VID meeting including the following:

- An awards-information webinar is being developed for the new year.
- VID council meetings are open to branch members, not only presidents, with hybrid participation available. The next meeting date requires confirmation.

Members discussed a proposed return to a three-day AGM weekend with a gala. Concerns included affordability, inclusion, branch contributions and hosting workload. Will resume discussion in January.

Golf - Scot
Planning is underway. A tangible, sustainable fundraising purpose is needed for the sponsorship package. Ideas were requested within approximately one week, with the package targeted for distribution within two weeks.

Discussion about ensuring that when we advertise, the amount raised is accurate. Existing posters are to be removed and revised.

Screening – Dana
Screening is ongoing. Members discussed reconciling screening records with the list of active volunteers and reconnecting with screened members.

Old Business

Registration, Fees and Family Assistance
Registration was reported to have gone well. The registration spreadsheet identifies outstanding fees, possible requests for payment plans or financial assistance, and parents interested in volunteering.

- Follow-up is needed to:
- Distinguish payment-plan requests from financial-assistance requests.
- Explore available VID assistance for eligible families.
- Contact prospective volunteers and connect them with suitable roles.

Members noted that Sea Cadet registration permits families to decline sharing their information with the branch.

Rental rates and LSA
Information about rental reimbursement and funding remains subject to change. The branch will continue operating on its existing basis pending clarification.

Email Addresses
Address changes, access and forwarding arrangements remain under review.

Trailer Tires
Scot assures this is completed and paid.

Shared Outlook Calendar
Members seem happy with the shared calendar so far.

Rotaract Bottle Drop Partnership
Rotoract has requested volunteers and may provide funds to the branch in return. We will review scheduling and commitment requirements before making a decision. Using the opportunity to help offset family registration fees was suggested but not approved as a program.

Cadet Collaboration
Alicia has proposed meeting with other community cadet corps to explore opportunities for collaboration and coordination. We will table this until January.

New Business

GIC Reinvestment
Members reviewed quoted rates of 3.25% for 18 months and 3.45% for 24 months.

Discussion moved from reinvesting $12,500 to a possible $15,000 investment. Members raised liquidity, restricted-fund requirements and gaming-grant eligibility. Further financial review and advice will be obtained and circulated by email.

Ladysmith Festival of Lights
Participation confirmation had been received, but parade position and parent drop-off details were still outstanding.

Donation from Legion 256
A $1,500 donation from Legion Branch 256 was presented before this meeting.

Members discussed strengthening relationships with local Legions and other service clubs through presentations, invitations and specific funding requests. The importance of a service-club liaison role was discussed.

Santa Fly-in
A request was discussed for cadets to distribute donated hot chocolate at the Harbour Air Santa fly-in, providing public visibility and an opportunity to collect donations.

Navy League and Amphion Sea Cadets will coordinate participants for this event.

JP Bell Report

Currently there are 55 cadets in the program, with 8 instructors. They have recently participated in the poppy campaign and officer training weekend. Upcoming events include the Ladysmith Festival of Lights and Christmas dinner.

Amphion Report

There are 78 cadets and 3 pending. We will have a cap of 80 and maintain a waitlist with some flexibility. We have 7 officers, 5 volunteers and one civilian instructor.

The commanding officer explained that personnel-funding constraints require changes to staff allocations and optional activities. Core training continues, and some additional activities may be retained through local scheduling adjustments.

Members discussed supporting engaging, locally manageable activities and guest presentations during January–March. Public and media enquiries should follow the appropriate communications channels.

Fundraising

Beer-and-burger fundraising in February or early March and a possible wing night were discussed. Dates and arrangements will be pursued outside the meeting.

The Boarding Party games day is taking place this weekend (November 21).

Meeting Adjourned at 2035.

Next meeting date is a Committee meeting on December 9, 2026.

Action Items Log

#	Action item	Owner	Due	Status	Notes
1	Arrange website access for secretary to post minutes	Dez	Pick date	Select	
2	Review and complete gaming grant application	Dez	Nov 30, 2026	Select	And Charlotte
3	Supply financial and corps information for grant application	Alicia	Nov 27, 2026	Select	
4	Connect Kyla with Darlene and establish coordination re: Feb 20 Bottle Drive	Dez	Pick date	Select	
5	Consolidate parent contacts and communication arrangements	Dez	Pick date	Select	
6	Contact Rotoract re: volunteer opportunity	Dez	Pick date	Select	
7	Seek investment advice and circulate financial review	Dez	Pick date	Select	
8	Remove outdated golf posters	Dez	Pick date	Select	
9	Revise golf posters	Louise	Pick date	Select	
10	Identify golf fundraising purpose	Stefan	Pick date	Select	And Danielle
11	Confirm parade position and parent instructions	Dez	Pick date	Select	
12	Research best investment opportunity for GIC	Dez	Pick date	Select	
13	Gather inspection requirements for boats	Scot			
14	Gather screened and in progress screening volunteers to discuss participation	Dana			Melissa has sent document