Nanaimo Navy League
Executive Branch Meeting Minutes
November 4, 2026 at 6:30pm

Attendees - Dez Mudryk, Charlotte Davies, Alicia Clemance, Trevlyn Baerg, Don Hurd, Nicole Ginter, Dana Swarts, Darlene Davis, Joseph Kong, Cindy Chen, Natalie Lambert, Darrell Dudley, Louise Gilfoy

1. Introductions and Role Review

Members introduced themselves and reviewed current Executive Branch roles and responsibilities as follows:

- Dez Mudryk – President
- Charlotte Davies - Grants and Special Projects
- Alicia Clemance - Co-Treasurer
- Trevlyn Baerg - Navy League Liaison
- Don Hurd - Alumni Society Liaison
- Nicole Ginter - Director, Recycling Program
- Dana Swarts – Secretary; Screening Director
- Darlene Davis – Director (Advisory)
- Joseph Kong - Director
- Cindy Chen - Co-Treasurer
- Natalie Lambert - Director
- Darrell Dudley - Director and Society President
- Louise Gilfoy – Director, Golf Tournament Lead

2. Role Updates

- Joseph Kong has agreed to assume the role of Sea Cadet Liaison following Melissa Boucher's departure from the position.
- Charlotte Davies will work with Kyla on grants and miscellaneous projects.
- Louise Gilfoy will assist with website updates.

NOTE: A volunteer is needed to coordinate the Bottle Drive while Darlene Davis is away for most of January.

3. Community Support

Santa Fly-In Event

- Darlene proposed supporting the **Harbour Air Santa Fly-In** on **December 5**.
- Ideas discussed included:
    - Cadet participation
    - Band performance
    - Hot chocolate and refreshments

    - Community engagement activities
- Further discussion with the Commanding Officers will be required before proceeding.

3. Fundraising Initiatives and Brainstorming

Golf Tournament

- Louise reported that planning is underway for the golf tournament scheduled for May 14, 2027.
- A core volunteer team of approximately five people is being sought.
- Current volunteers include Scot, Eric, Joseph, Louise
- Discussion included the possibility of naming the tournament the **David Grant Memorial Golf Tournament**, pending approval from the Grant family.

Beer and Burger / Wing Night

- Discussed as a community-building and social event rather than a major fundraiser.
- Potential additions:
    - Raffle
    - 50/50 draw
- February or early March was identified as the preferred timeframe.
- Darrell will contact **Legion Branches 256 and 10** regarding venue availability.

Cash Raffle

- Considered a relatively straightforward fundraiser.
- A volunteer is needed to take responsibility for organizing and running the raffle.

4. Safety Boat

- Quick update that a prospective vessel is currently being investigated,

5. Investment Review

- Decisions regarding GIC investments will be discussed at the next meeting as one of the GICs has matured.

6. Communications and Planning

Annual Event Calendar

- Members agreed that maintaining a shared calendar would improve planning and coordination.
- Options discussed included:
    - Facebook

    - Microsoft Teams
    - Other shared calendar tools

Communication Methods

- Email was identified as the primary communication method for Executive Branch business.
- Facebook remains an effective platform for sharing information with the broader community.

Collaboration with Other Cadet Support Groups

- Alicia suggested meeting with Air Cadet and Army Cadet parent committees to explore opportunities for collaboration and coordinated social events.
- In addition to building stronger relationships and collaboration among the cadet support groups, joint meetings will help coordinate schedules and reduce potential conflicts between fundraising events.

7. Next Meeting

- A date for the next Executive Branch meeting will be proposed and circulated.

Meeting Adjourned: 7:47pm