

**Navy League of Canada
Nanaimo Branch
Navy League Training Centre, Nanaimo, BC
June 18, 2026, at 6:30 pm**

Attendees

Darrell Dudley, Dana Swarts, Trevlyn Baerg, Mike Boucher, Alicia Clemance, Nicole Ginter, Scot Rounding, Natalie Lambert, Dez Mudryk

Call to Order

The meeting was called to order at 6:41 PM, followed by land acknowledgment with Scot Rounding in the chair.

Additions to the Agenda

None

Adoption of the Agenda

Motion: Moved by Trevlyn, seconded by Dez. **Carried.**

Approval of Previous Minutes

Previously approved and posted on the website.

Meeting Dates for Cadet Year

- Meeting dates to be organized and posted on the website.
- First two meetings of the year may be more formal due to scheduling demands.

Treasurer's Report as of June 18, 2026 - Alicia

- Operating Account: \$60,527.62 (no outstanding invoices)
- Gaming Account: \$6,212.50
- Savings Account: \$27,345.00
- Two GICs pending maturity

Discussion:

- Dez asked about corps budgets and whether they are under budget. We will see numbers soon as fiscal year-end is approaching.

Chair Reports

Alumni / Building Society - Darrell

- Alumni held AGM; new Directors starting September.
- Don Hurd appointed as Amphion liaison.
- Dustin Mikus proposed a scholarship for Nanaimo Yacht Club sailing school. Alumni added three additional scholarship opportunities.
- Ongoing exploration of new ways to support cadets.

Building Society

- Operations are progressing well; tenants stable.
- Transition of building expenses nearly complete.
- Summer projects planned. Support may be requested.
- Considering aligning Society AGM with Branch AGM to improve attendance.
- Need for a current contact list for the society to support building improvements (work parties etc).
- Potential for branch to also support Navy League cadets for next summer.
- Identified gap in summer training opportunities provided by Navy League Canada.

Bottle Recycling

- Seacan approximately $\frac{3}{4}$ full; should be emptied soon or early in the new year.
- Fall bottle drive including JP Bell site proposed, as well as the week after Super Bowl. Darrell to add to building calendar.
- Volunteer coordination required (food, advertising).
- Natalie to contact the bottle depot.

Boat Maintenance

- Trailer requires new tires (estimated \$350).

Motion: Approve up to \$500 to prepare Whalers for CFMETR.

Moved by Alicia, seconded by Trevlyn. **Carried.**

Old Business

Enrolment Fees

- Letter sent to Navy League parents with new fee structure.
- While Air Cadets are no longer permitted to charge fees, there are no changes for Sea Cadets; current approach to continue.

Safety Boat Budget

- No suitable options currently available on the market.
- Continue monitoring.

Motion: Increase budget to \$35,000 for boats purchase and repairs of fleet, determined by boats committee (restricted funds for purchase, maintenance, and modifications).

Moved by Dez; seconded by Alicia. **Carried** (no opposition).

Canada Day Recruitment Event

- Dez to coordinate with Danielle and Stefan.
- Navy League advertising may require funding.
- Amphion banner available.

Motion: Allocate \$200 for marketing materials.

Moved by Alicia, seconded by Trevlyn. **Carried.**

Registration Process

- Trevlyn presented proposed changes to improve tracking.
- Discussion of using Zeffy and Microsoft Forms.

- Formation of Committee Members: Dana, Alicia, Melissa, Dave G., Trevlyn (Chair), Dez, Stefan

New Business

Facility Improvements / Flooring

- Flooring replacement identified as a need.
- Responsibility likely lies with the Society, but Branch may support via leasehold improvements.

Motion: Restrict up to \$40,000 for leasehold improvements, including accessibility projects.

Moved by Alicia, seconded by Dez. **Carried (unanimous).**

Rental Rates

- JP Bell and Amphion rental rates reviewed.
- Potential future change: Navy League Canada to pay rent directly for Sea Cadets.
- Branch currently paying \$1,600/month to the Society.

Upcoming Meetings

- Next meeting: Tuesday, August 18 (preparation for September start).
- Outlook calendar to be used for meetings and key dates.

June Year-End Gathering

- Date TBD.

Director Feedback / Interviews

- Scot to conduct conversations in the coming months.

Fundraising Initiatives

- Gift of Flight raffle raised approximately \$6,000.
- Issues with unreturned tickets noted—communication improvements needed.
- Rotary Bottle Drop Partnership deferred to next year.
- Operation Car Naval to be discussed by Darrell and Scot (Society-level matter).

Parking for ACR

- Create Outlook reminder for booking parking lot for 2027 ACR

12. Adjournment

Meeting adjourned at 8:28 PM.