

**Navy League of Canada
Nanaimo Branch
Navy League Training Centre, Nanaimo, BC
May 6, 2026, at 6:30 pm**

Attendance

Darrell Dudley, Dana Swarts, Melissa Boucher, Trevlyn Baerg, Mike Boucher, Eric Fleischer, Alicia Clemance, Danielle Daigneault, Louise Gilfoy, Tricia Vollmer, Stefan Jaeger, Chris Weinrauch, Scot Rounding, Joseph Kong, Darlene Davis, Charlotte Davis, Natalie Lambert, Debbie Greene, Dez Mudryk

Call to Order

The meeting was called to order at 6:34 PM, followed by land acknowledgment by Charlotte and with Scot Rounding in the chair.

Additions to Agenda

- Facebook page ownership - Darlene

Adoption of Agenda

M/S/C to adopt the agenda: Darlene, Alicia.

Previous Minutes

February meeting minutes are posted on the website.

M/S/C to adopt minutes:

Upcoming Meetings

- AGM upcoming
- June meeting to focus on boat discussions
- July year-end gathering planned

Reports

President's Report – no report.

Commanding Officers' Reports

Amphion - Danielle

- 56 cadets, 10 adult staff, and 2 volunteers participating in optional classes
- Cadets participated in Legion events including Vimy Ridge and Battle of the Atlantic commemorations
- Drill and band competitions scheduled for May
- Upcoming activities include ACR preparation weekend, ACR, awards BBQ, and summer camps
- Summer camp offers are still being processed; parents are encouraged to ask about status updates

JP Bell - Stefan

- Six new cadets joined in the past three weeks, bringing registration to over 75 cadets
- Cadets placed 2nd overall in range competition and first place in the drill competition
- Coxswain's Weekend scheduled for the upcoming weekend
- Upcoming events:
 - ACR – June 6
 - Awards – June 10
 - CFMTR planning underway at Division level

Treasurer's Report

Alicia advised that financial papers will be provided.

- Operating account reviewed
- Gaming account reviewed
- Savings account reviewed
- GICs approximately \$12,800 each
- Boat fund currently at approximately \$15,000 through fundraising and donations

Additional Notes

- Expenses remain well within approved budgets for both Bell and Amphion
- New budget templates are being developed

M/S/C to adopt Treasurer's Report: Mike, Tricia.

Golf Tournament - Louise

- 15 of 18 teams registered
- Approximately \$17,000 in sponsorships secured, expected to net approximately \$13,000
- Additional revenue will increase total proceeds
- Many prizes have been donated
- Additional volunteers are needed for:
 - Night-before setup
 - Transporting tables and tents
 - Navy League setup
 - Day-of event support

Boat Committee Report - Chris

Chris reported that a formal boat purchase plan is in progress.

Key Points

- Estimated cost for a used boat: approximately \$25,000
- Current boat fund: approximately \$15,000
- Scot and Chris are exploring options
- Budget discussions will continue over the coming months
- Storage requirements must also be considered

Grants - Debbie

- A \$5,000 grant was received from Rotary, designated for the boat fund
- A grant application calendar is being developed to track deadlines
- Discussion held regarding timing of large donations and the possible use of post-dated cheques

Bottle Drive - Natalie

Natalie advised that the sea can must be cleaned out by the end of June. Darrell and Scot will work together on a solution.

Alumni & Society - Darell

- Alumni and Society initiatives are progressing well
- Work party scheduled for May 16
- Darrell to discuss details with Commanding Officers

Old Business

Budget Planning

All budgets are to be submitted to the Branch by June 1 to support planning for the upcoming year.

Cadet Fee Proposal

JP Bell - Navy League Cadets

Annual enrolment fee proposed at \$250 per cadet.

Discussion included:

- Advance communication to families
- Families experiencing hardship should speak with the CO
- Importance of ensuring no cadet is turned away
- Potential use of QR codes and Microsoft Forms to streamline registration and fee collection
- Suggestion not to provide detailed fee breakdowns to families

Amphion Sea Cadets

Annual fee proposed at \$100 per cadet.

Second child in a family would pay \$40.

Motion to accept the fee changes as presented for next year.

M/S/C Joseph, Darlene. No opposition.

Registration Process

Microsoft Forms was discussed as a possible future registration solution. Further discussion deferred to a future meeting.

New Business

Canada Day Recruiting Event

- Cadets will participate in an information booth with the COs
- No liability insurance required
- Additional recruiting materials recommended

Facebook Administration

Darlene resolved Facebook ownership issues.

The following members can post:

- Tricia
- Scot
- Louise
- Alicia

Tricia was suggested as the primary contact person. Alicia and Melissa can add additional users as needed.

VID Meeting

Members interested in attending the VID meeting on May 9 from 9:00–11:00 AM may do so.

ACR Planning

- Amphion ACR start time: 1:00 PM
- Members asked to arrive by 12:30 PM
- Discussion held regarding having St. John Ambulance attend. Motion to provide a \$100 donation to St. John Ambulance. **M/S/C Dez, Scot.**
- First Nations Welcome was discussed regarding inviting a representative to provide a welcome. Motion to allocate \$300 per ceremony for a First Nations welcome. **M/S/C Debbie, Charlotte.** Scot to follow up.
- Dana to follow up with VIU regarding booking the parking lot.

Branch Meeting Format

Discussion held regarding the current meeting structure. Members agreed to continue with the existing format.

Director Interviews

Feedback interviews for directors were discussed.

Society and Rent Updates

Darrell advised:

- The Society will begin invoicing the Branch starting June 1
- Sea Cadets will pay their portion of rent through DND funding
- Allocation details still need to be finalized
- DND is changing its funding model; further discussions are forthcoming

Fundraising

Gift of Flight Raffle

Members encouraged to circulate the Zeffy raffle link.

Rotaract

No updates. Concerns expressed regarding progress and future direction.

Car-Naval Event

Possible participation in a monthly Car-Naval event discussed. Further discussion to occur with the Society.

Dana Update

Dana provided an update.

Adjournment

The meeting adjourned at 8:37 PM.

M/S/C Dana, Melissa.